

## MEETING AGENDA

PORTO, 7-8 May 2015

## INSTITUTO SUPERIOR DE CONTABILIDADE E ADMINISTRAÇÃO DO PORTO

Rua Jaime Lopes Amorim s/n

4465-004 Matosinhos

Portuga

## 7 Thursday

9:00	Welcome by Paula Peres and Anabella Mezquita	ISCAP
9.15	Introduction and review of the agenda	CECE
9:25	General overview of the project state: Madrid minutes. <ul style="list-style-type: none"> <li>O1 (final version to be approved) Introduction to Creative Classroom CECE Grammar of Educational Games ERIFO National Compendium GAUSDAL. Evaluation</li> </ul>	CECE + all partners
10:00	<ul style="list-style-type: none"> <li>O2 A2 Master model to gain time on your classroom</li> </ul> CECE- Area 1: Creative classes Instituto Sereni Area 2: Teachers-innovators Stucom Area 3: Flipped methodology ISCAP Area 4: design of the Flipped lessons Elazig Area 5: development of the didactic concepts of the FLIPPED Gausdal Area 6: Videos in the FLIPPED methodology Erifo Area 7: Educational games and debriefing IT WORLD Area 8: Digital Channels	ISCAP present the information received from the partners, inputs, comments.....  Dead line 30 May 2015 ( final version)
11:15	Coffee Break	
11:30	<ul style="list-style-type: none"> <li>O2 A2 Master model to gain time on your classroom</li> </ul>	ISCAP + all partners
13:30	Lunch	
14:30	PROGRESS REPORT (mobility tool) Management and Administration	CECE

**2014-1-ES01-KA201-004401 MASTER MODEL TO GAIN TIME IN YOUR CLASSROOM**

15:30	<p>Multiplier Events</p> <ol style="list-style-type: none"> <li>1. Dead line before 30 October 2015</li> <li>2. Before 30 July 2016</li> </ol> <p>Participant list Target group to disseminate the event Channels to disseminate the event Photos Program of the event Photos, pictures, evidences Event report template</p>	<p>CECE</p> <p>All partners will develop 2 event, except partners from Italy and Spain who share. Cece aula febrero 2016. All partners will take part virtually in each event. At least 14 – 15 (Sereni and CECE) local participants = 100 * participant =1400 - 1500</p>
16:30	Summary of the day and clarification of doubts	
18:30	Cultural activities	
20:30	Dinner (Optional)	

## 8 Friday

9:00	Pending issues for the previous day	
9:30	<p>Dissemination activities</p> <p>Web site / logo la frase de inicio Facebook History movie Dissemination plan / report Final products layout (visual identity) Leaflet (Spass...+all)</p>	CECE
10:30	O2 A3 book trailer lead by CECE	CECE + all partners
11:30	Coffee break	
12:00	Task to be done	
13:00	Management and Administration	CECE
13:30	Evaluation of Meeting / Next meeting proposal	
	Meeting closure	

**WORKPLAN  
TO DO LIST**

<b>OUTPUT</b>	<b>WHO</b>	<b>WHAT</b>	<b>WHEN</b>