


<p>Master model to gain time in your classroom 'Gain Time' 2014-1-ES01-KA201-004401</p>	<p>Project Logo</p>	
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### KICK OFF MEETING AGENDA

Madrid, 27 – 28th November

VENUE: CECE


c/ Marques de Mondéjar, 29-31 - 28028 – Madrid - SPAIN Tel:+ 34 91 725 79 09

Marián 0034 676696977; Selina: 0034 683235591


#### Objectives

1. To know each other
2. To be familiar with the application
3. To go depth on Intellectual Output 1 and 2
4. To agree on the activities to be done by each partner
5. To know the management process
6. To agree on dissemination activities
7. ...

9:15	Welcome, introduction and review of the agenda	CECE
9:25	Short presentation of person in charge of the project and partner's organisation: CECE; ERIFO; STUCOM; BURY; IT WORLD; ELAZIG; ISCAP AND SERENI	Send by 20 November PPP to CECE
10:15	<p><b>Gain Time:</b></p> <ul style="list-style-type: none"> <li>• Presentation of the project background, methodology, objectives, target groups and outcomes</li> <li>• Introduction to FLIPPED classroom (PPP + Position Paper)</li> <li>• Gain Time (Continuation) Review of project activities, products and the roles of partner organisation (GANTT)</li> </ul>	PPP presentation ERIFO + CECE
11:30	Coffee Break	
11:45	Continuation of previous session <b>Questions</b>	

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<p>12:30</p>	<p>O1 Best learning practices for creative classroom</p>	<p><b>O1-A1: Realization of the Compendium LEAD GAUSDAL</b></p> <ul style="list-style-type: none"> <li>➤ CECE Introduction to CCRs</li> <li>➤ ERIFO: Developing a grammar for the creation of educational games for Secondary</li> <li>➤ <b>Gausdal LEAD</b> STUCOM, BURY, IT WORD, ELAZIG, IPP, AGRARIO and GAUSDAL Select and catalogue 10 Best Practices at national level (10 Creative Class Rooms and 10 on Educational Games)</li> </ul> <p>Presentation of the draft template to be approved.</p>
<p>13:30</p>	<p>Lunch</p>	
<p>15:00</p>	<p>Continuation</p>	<p><b>O1-A1: LEAD GAUSDAL</b></p>
<p>16:00</p>	<p><i>Page 27 of the application</i> Dissemination</p>	<p><b>BURY College LEAD</b> Web site Logo Newsletter <b>Events</b> Media brochure Project history movie Social network report</p>
<p>17:15</p>	<p>Summary of the day</p>	<p>CECE All</p>
<p>19:00</p>	<p>Optional: Walking tour Madrid</p>	<p>We will meet on the corner of Plaza de la Independencia / Alfonso XII</p>
<p>20:30</p>	<p>Dinner (Optional)</p>	

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**Day 2: 28 November**

9:15	Pending issues for the previous day	
9:30	<b>O2 LEAD ERIFO</b> Master Model to gain time on your Classroom	<b>O2.A1</b> Design outline of the Master Model Stucum
11:00	Coffee Break	
11:30	<b>O2 CECE</b> Master Model to gain time on your Classroom	<b>O2-A2</b> Handbook "Gain Time" CECE. Development and implementation of the thematic areas. Bury- Area 1: Creative classes Instituto Sereni Area 2: Teachers-innovators Stucum Area 3: Flipped methodology ISCAP Area 4: design of the Flipped lessons Elazig Area 5: development of the didactic concepts of the FLIPPED Gausdal Area 6 : Videos in the FLIPPED methodology Erifo Area 7: Educational games and debriefing IT WORLD Area 8: Digital Channels
	<b>ERIFO + IT Word</b>	<b>Global view of the rest of the Intellectual Outputs (Platform, online course)</b>
13:00	Management Administrative and Financial duties Project Platform	CECE
13:45	To do list / Next meetings proposal	ALL
14:00	Close	